



Job Description

NURSE CLINICAL CODER

Position Summary

Under the guidance of Director of Strategic Business Initiatives and Compliance, this position will support internal and external clinical and operational coding initiatives at Commonwealth Care Alliance (CCA). The Coder serves a primary resource in evaluating medical records housed either at Commonwealth Care Alliance or contracted primary care sites to ensure completeness, accuracy, and compliance with a variety of guidelines including but not limited to: International Classification of Diseases Manual - Clinical Modification (ICD-9-CM), the American Medical Association's Current Procedural Terminology manual (CPT), and Medicare & Medicaid reimbursement. This position will also provide technical guidance and training on medical coding to both internal and external audiences.

Permanent Essential Duties and Responsibilities

- Evaluates medical record documentation and coding to optimize reimbursement by ensuring that diagnostic and procedural codes and other documentation accurately reflect and support the outpatient/inpatient visit, and to ensure that data complies with legal standards and guidelines
- Provides technical guidance to primary care sites and other departmental staff in identifying and resolving issues or errors, such as incomplete or missing records and documentation, ambiguous or nonspecific documentation, or codes that do not conform to approved coding principles/guidelines
- Develop and deliver medical coding training programs (internal and external audiences)
- Serve as a resource for primary care sites to answer questions regarding Medicare risk adjustment coding guidelines
- Serve as resource to the clinical operations and the claims department in regards to coding issues (i.e. upcoding, readmissions, adverse events, medical necessity)
- Assist with organizational-wide projects requiring medical coding (i.e., ICD-10 implementation, clinical report development)

Requirements

- AS or BA Degree with 2 -3 years related work experience (in a health care setting preferred)
- LPN or RN Degreed
- Possession of an Accredited Record Technician's certification (ART) or Certified Coding Specialist designation (CCS, CSS) issued by the American Health Information Management Association; or, two years of experience in medical record coding;
- Knowledge of: ICD-9-CM, and CPT coding guidelines; medical terminology; anatomy and physiology; Medicaid and Medicare reimbursement guidelines;
- Knowledge of health care insurance claims practice and compliance (preferred)
- Familiarity with physician-specific regulations and policies related to documentation and coding.
- Knowledge of Medicare risk adjustment coding rules (preferred)

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